



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Hospital Management

Custom Courses / Health, Safety and Environment (HSE)

Unit Standard AATICD-0245 · NQF Level 5 · 10 Credits · 5 Days

COURSE OVERVIEW

This course equips healthcare professionals and aspiring managers with the essential competencies to effectively manage hospital operations, including strategic planning, resource allocation, and quality assurance. Learners will gain practical skills to improve patient care delivery, optimize administrative processes, and lead multidisciplinary teams in a hospital setting.

Category	Custom Courses
Subfield	Health, Safety and Environment (HSE)
Unit Standard	AATICD-0245
Accreditation	SAQA Accredited · NQF Level 5 · 10 Credits
Duration	5 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply principles of hospital governance and strategic management to enhance operational efficiency.
- Analyze financial and resource management techniques to ensure sustainable hospital operations.
- Evaluate quality improvement frameworks and patient safety standards to implement best practices.
- Design effective leadership and communication strategies for managing multidisciplinary healthcare teams.
- Implement legal and ethical frameworks governing hospital management, including patient rights and confidentiality.
- Demonstrate proficiency in using health information systems for decision-making and reporting.

WHO SHOULD ATTEND

- This course is designed for hospital administrators, clinical managers, department heads, and healthcare professionals seeking to transition into management roles within hospitals or healthcare facilities.

COURSE OUTLINE

Day 1: Foundations of Hospital Management

- Overview of the South African healthcare system
- Roles and responsibilities of hospital managers
- Hospital governance structures
- Legal and regulatory framework (National Health Act, OHSA)
- Ethical considerations in hospital management
- Introduction to quality improvement in healthcare

Day 2: Financial and Resource Management

- Hospital budgeting processes
- Revenue cycle management
- Human resource planning and management
- Staff recruitment, retention, and performance management
- Procurement and inventory management
- Financial reporting and analysis

Day 3: Operations and Patient Flow Management

- Patient flow principles
- Bed management and capacity planning
- Admission, discharge, and transfer processes
- Appointment scheduling and wait time reduction
- Health information systems and data management
- Lean management in healthcare

Day 4: Quality, Safety, and Risk Management

- Quality assurance frameworks (e.g., COHSASA, NDoH standards)
- Patient safety and adverse event management
- Infection prevention and control
- Risk management and mitigation strategies
- Incident reporting and root cause analysis
- Regulatory compliance and accreditation

Day 5: Strategic Leadership and Integration

- Strategic planning in healthcare
- Change management and organisational culture
- Leadership styles and team building
- Communication strategies for hospital managers
- Performance measurement and balanced scorecard
- Case studies and integration of course concepts

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **10 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 24,200.00	R 24,200.00
1	In-House	R 31,400.00	R 31,400.00
1	On-Campus (Pretoria)	R 36,200.00	R 36,200.00

UPCOMING SESSIONS

Start	End	Method	Venue
10 Aug 2026	14 Aug 2026	On-Campus	Durban, South Africa
10 Aug 2026	14 Aug 2026	On-Campus	Abu Dhabi, UAE
17 Aug 2026	21 Aug 2026	On-Campus	Harare, Zimbabwe
17 Aug 2026	21 Aug 2026	On-Campus	Shenzhen, China
24 Aug 2026	28 Aug 2026	On-Campus	Bangkok, Thailand
24 Aug 2026	28 Aug 2026	On-Campus	Victoria Falls, Zimbabwe
31 Aug 2026	04 Sep 2026	On-Campus	Lusaka, Zambia
31 Aug 2026	04 Sep 2026	On-Campus	London, UK

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

- 1. Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard AATICD-0245) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
- 2. Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
- 3. Apply by phone or WhatsApp:** call +27 12 004 8389 or WhatsApp +27 65 077 6310 and we will prepare your quotation and reserve your seats.
- 4. Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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