



Accredited Africa Training Institute for Capacity Development

Unit FO409, Hatfield Plaza · 1122 Burnett St, Hatfield 0028 · Pretoria, Gauteng · South Africa

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COURSE BROCHURE

Fire Marshal / Fire Warden

Custom Courses / Health, Safety and Environment (HSE)

Unit Standard AATICD-0298 · NQF Level 5 · 10 Credits · 5 Days

COURSE OVERVIEW

This course equips learners with the knowledge and practical skills to effectively perform the duties of a Fire Marshal or Fire Warden in the workplace. It covers fire prevention, emergency response procedures, and the use of fire-fighting equipment, ensuring compliance with South African health and safety regulations.

Category	Custom Courses
Subfield	Health, Safety and Environment (HSE)
Unit Standard	AATICD-0298
Accreditation	SAQA Accredited · NQF Level 5 · 10 Credits
Duration	5 days
Training Method	Online, On-Campus, In-House
Certificate	Issued via AATICD LMS – verifiable online

LEARNING OUTCOMES

- Apply the principles of fire science to identify potential fire hazards and implement preventive measures.
- Demonstrate the correct use of fire-fighting equipment, including fire extinguishers and hose reels, in emergency situations.
- Analyze workplace fire risks and develop effective evacuation procedures in line with legal requirements.
- Implement emergency response plans, including the coordination of evacuations and the assembly point management.
- Evaluate the effectiveness of fire safety measures and recommend improvements to enhance workplace safety.
- Demonstrate effective communication and leadership during fire emergencies to ensure the safety of all personnel.

WHO SHOULD ATTEND

- This course is designed for employees designated as Fire Marshals or Fire Wardens, as well as health and safety representatives, supervisors, and managers responsible for fire safety in the workplace.

COURSE OUTLINE

Day 1: Introduction to Fire Safety and the Role of the Fire Marshal

- Overview of fire safety legislation: Occupational Health and Safety Act, National Building Regulations, and SANS standards.
- Role of the Fire Marshal/Warden in the workplace.
- Fire triangle and tetrahedron: combustion, heat transfer, and fire spread.
- Common fire hazards: electrical, flammable liquids, housekeeping, and hot work.
- Fire prevention strategies: good housekeeping, safe storage, and control measures.
- Emergency plans and the Fire Marshal's role in emergency preparedness.

Day 2: Fire Risk Assessment and Hazard Control

- Principles of fire risk assessment: identification, analysis, evaluation, and review.
- Step-by-step guide to conducting a fire risk assessment.
- Hierarchy of controls: elimination, substitution, engineering, administrative, PPE.
- Fire detection systems: smoke detectors, heat detectors, and manual call points.
- Fire alarm systems: types, testing, and maintenance.
- Passive fire protection: fire doors, compartmentation, and fire-resistant materials.

Day 3: Fire Suppression Systems and Equipment

- Classification of fires: A, B, C, D, and F.
- Fire extinguishers: water, foam, CO2, dry powder, and wet chemical.
- Selection and placement of fire extinguishers.
- Inspection and maintenance of fire extinguishers.
- Fixed suppression systems: sprinkler systems, gas suppression, and foam systems.
- Fire hose reels and fire hydrants.
- Hands-on demonstration of extinguisher operation.

Day 4: Emergency Evacuation Procedures and Drills

- Emergency planning: roles, responsibilities, and communication.
- Evacuation strategies: horizontal and vertical evacuation.
- Design of evacuation routes and assembly points.
- Conducting fire drills: planning, execution, and evaluation.
- Managing people with disabilities and special needs.
- Coordination with emergency services.
- Post-incident review and reporting.

Day 5: Practical Application and Assessment

- Review of key concepts and regulations.
- Simulated fire risk assessment exercise.
- Practical extinguisher use on controlled fires.
- Full-scale evacuation drill.
- Incident reporting and documentation.
- Written and practical assessments.
- Course evaluation and feedback.

ASSESSMENT & CERTIFICATION

Delegates are assessed through exercises and a final test. A mark of **50% or above** earns an **AATICD Certificate of Completion**, issued digitally with a unique verification code. This course carries **10 NQF credits** at **NQF Level 5**.

PRICING (PER DELEGATE, EX-VAT)

Delegates	Training Method	Price per Delegate	Total
1	Online	R 17,700.00	R 17,700.00
1	In-House	R 23,100.00	R 23,100.00
1	On-Campus (Pretoria)	R 26,700.00	R 26,700.00

UPCOMING SESSIONS

Start	End	Method	Venue
05 Oct 2026	09 Oct 2026	On-Campus	Kigali, Rwanda
05 Oct 2026	09 Oct 2026	On-Campus	Bangkok, Thailand
05 Oct 2026	09 Oct 2026	On-Campus	Lusaka, Zambia
05 Oct 2026	09 Oct 2026	Online	—
05 Oct 2026	09 Oct 2026	On-Campus	Windhoek, Namibia
05 Oct 2026	09 Oct 2026	On-Campus	Nairobi, Kenya
05 Oct 2026	09 Oct 2026	On-Campus	Mbabane, Eswatini
12 Oct 2026	16 Oct 2026	On-Campus	London, UK

Contact us if no suitable date is listed – on-demand sessions can be arranged for groups.

HOW TO GET A QUOTE OR APPLY

- 1. Get an instant quotation online:** visit www.aaticd.co.za, open the page for this course (Unit Standard AATICD-0298) and click **Get A Quote / Apply**. Select your training method and number of delegates – your quotation is generated immediately and emailed to you with the course brochure attached.
- 2. Apply by email:** send the course title, your preferred training method (Online, In-House or On-Campus Pretoria), the number of delegates and your preferred dates to apply@aaticd.co.za – our team will reply with a formal quotation.
- 3. Apply by phone or WhatsApp:** call **+27 12 004 8389** or WhatsApp **+27 65 077 6310** and we will prepare your quotation and reserve your seats.
- 4. Confirm your booking:** accept the quotation and settle the invoice. As soon as payment is confirmed your delegates are enrolled and receive their AATICD LMS login details by email, along with joining instructions for their chosen training method.

Group discounts apply automatically – the more delegates you enrol, the lower the price per delegate. No payment is required to request a quotation.

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